

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 31st July, 2017
at 5.00 pm

in the

Education Room
Town Hall
Saturday Market Place
King's Lynn

Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

21 July 2017

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 31st July, 2017 at 5.00 pm** in the **Education Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 5 - 29)

To approve the minutes from the Audit Committee held on 30 May 2017.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

6. Chairman's Correspondence (if any)

7. Statement of Accounts - FINAL VERSION TO FOLLOW (Pages 30 - 32)

8. External ISA 260 Report (Pages 33 - 80)

9. Annual Governance Statement (Pages 81 - 105)

10. External Auditor Appointment for Grant Certification Work (Pages 106 - 110)

11. Committee Work Programme 2017/2018 (Pages 111 - 113)

To note the Committee's Work Programme for 2017/2018.

12. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 4 September 2017.

To:

Audit Committee: Mrs J Collingham, J Collop, M Hopkins (Vice-Chairman), P Kunes, C Manning, G Middleton, D Pope (Chairman), T Smith and T Tilbrook

Portfolio Holders:

Councillor B Long, Leader
Councillor P Hodson, Performance

Management Team Representatives:

Debbie Gates, Executive Director Head of Central & Community Services
Lorraine Gore, Assistant Director
Geoff Hall, Executive Director, Development and Environment

Ray Harding, Chief Executive

Appropriate Officers:

The following officers are invited to attend in respect of the Agenda item shown against their name:

Items 7 & 8: Toby Cowper, Group Accountant

Item 9: Vanessa Dunmall, Performance and Information Officer

Item 10: Kathy Woodward, Audit Manager